

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
MAY 10, 2012**

There were 13 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
Art Paul	DEMA
David Mick	Kent County LEPC
Jim Smith	Delmarva Power
Joe Beyerl	Mountaire
Mike Calloway	Mountaire
Bob Kendall	Mountaire
Kris Gontovsky	DNREC
Terry Hastings	ARES
Milt Warren	Delmarva TwoWay
John Brenner	American Red Cross
Rob Rogers	Bayhealth
Jerry Llewellyn	Division of Public Health

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the March 8, 2012 meeting were approved.

All attendees introduced themselves.

A short presentation was made by Leslie Gale of Easter Seals about the history of Easter Seals on the Eastern Shore and the role the organization provides in the communities.

REPORTS

Tier II Manager- Kris Gontkovsky

Kris Gontovsky from the DNREC-EPCRA program read the following written report:

DNREC EPCRA REPORTING PROGRAM

Tier II Update (As of 05/08/2012)

I. FUNDS

\$272,080 collected so far this year from 2011 Tier II reports.

II. REPORTING

- A. 1,938 total active facilities.**
- B. 192 facilities have not started their 2011 report.**
- C. 7 facilities have started their 2011 report, but have not finished.**

III. STEPS FORWARD

- A. Work on reviewing received submittals for data quality/compliance issues.**
- B. Emails/phone calls to facilities with delinquent reports/fees.**
- C. Work with 911 centers to update street addresses, lat/long coordinates, and corresponding fire district for new facilities.**

IV. TIER 2 MANAGER UPDATE

NASTTPO conference allowed us to make contact with other state staff also using T2M. We now have a collaborative effort with other states utilizing T2M to improve functionality and efficiency of the program.

Incident Reports- Eric Huovinen
No incidents to report.

DEMA Updates- Art Paul from DEMA provided a report:

SERC Meeting – The next SERC meeting will be held on Wednesday, June 13th, 2102 at DSFS-Dover.

HMEP Grant-The next HMEP Grant period will begin on October 1st, 2012.

HazMat Training Workshop-The 5th Annual HazMat Workshop was held on March 30th and March 31st, 2012 at the Smyrna Readiness Center. The function was a success, with 100 people attending the dinner/team building exercise on Friday night and around 150 people attending the various training sessions on Saturday.

LEPC Budget Process-The FY2013 Budget was presented and approved p at the SERC meeting on March 14, 2012.

Decon Trailer Updates- Eric Huovinen/Dave Mick
No updates to report.

Kent County LEPC-Dave Mick
Dave reported on upcoming events in Kent County, including a continuation of their exercise program.

New Castle County LEPC-Joe Murabito
Joe and Dave were unable to attend due to previously scheduled meetings. Joe was attending a meeting with a facility concerning HazMat response teams and will report on this subject at the next meeting. Through Jerry Llewellyn, Dave provided a report at the new Walle Wise Shelter in Place program.

Sussex LEPC-Chairman Chip Stevenson reported on the following subjects:

- He attended the Annual ammonia training sponsored by Pictsweet in Bridgeville on April 24th. Jamie Bethard of DNREC-ERB provided a tour of HMRU-3 and Jay Shine of SCEMS provided an overview of the Sussex County DECON trailer.

- He attended a safety and security meeting at the Perdue plant in Georgetown on May 3rd, providing input on a facility map for emergency responder use.

- He attended a disaster exercise at Beebe Hospital on April 24th. The hospital was testing it's decon capabilities.

- He attended a drill in Salisbury, MD presented by Salisbury SMAG. The scenario concerned a spill at the CATO Oil facility.

- He attended the HazMat Workshop on April 30th. January 25th and February 15th. A list of classes attended follows:

- Dover Air Force Base HazMat
- FBI HazMat Ops Unit
- HazMat Response Tabletop Exercise

PRESENTATIONS:

Leslie Gale of Easter Seals provided the group a tour of the newly renovated facilities.

NEXT MEETING: 10 A.M., THURSDAY, JULY 12TH, 2012 AT THE SUSSEX EOC IN GEORGETOWN.